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SERVICES OFFERED

AFTERCARE

- School children are fetched at Eikestad and/or Rhenish. A light lunch is served, as well as some snacks later in the afternoon.
- The children are taken to their various extra-mural activities. Please note, this only includes activities that take place at either Eikestad or Rhenish.
- Children can stay at Kabouterland until 17:30. Parents must inform the office and/or head of the aftercare should your child not be picked up by us on any specific day.
- If anyone other than the child's parent collects him/her in the afternoon, it is the parent's responsibility to let the office and/or head of the aftercare know.
- Trained staff will make sure that the children do their homework. Any problems regarding homework will be brought under your attention. Each child must please bring an A4 hard cover book in which they can do their homework.
- **One of the biggest challenges we face is when we must look for children at school. The children will always be fetched at the front gate of the school. Please encourage them to come to the bus as soon as the school bell rings after school or when they have finished with their extra-mural activities.**
- We ask our parents to please complete an extra-mural activity form which indicates the different activities' days and times. If anything on the form changes, please be so kind as to inform us in time.
- There is a fine of R20 if we need to phone you when no arrangements have been made or if we must go looking for your child.
- The aftercare uses the Child Cloud app to convey messages to the parents. We ask that you please download the app. We will then send you an invite. If you need to get a message across urgently, please phone the office on 021 - 880 1043, 074 179 5010 or 076 815 4932.

FULL DAY CARE OR MORNING CARE (During school holidays)

ARRIVAL AND DEPARTURE TIMES

- The children are allowed to come from 07:00 during school holidays. Register is kept of the days your child is here for the full day. The number of days x R70 per morning will be allocated to your next invoice. Parents must please let us know in writing if someone else would be fetching your child(ren). The school closes at 17:30.
- We ask that parents pick up their children no later than 17:30. A fine of R50 per hour or part of an hour will be charged should you be late without arranging it beforehand.

MEALS AND SNACKS

- During school holidays, the children can enjoy breakfast at Kabouterland. Breakfast is served between 08:00 and 08:30.
- The children bring their own snack box to school. We ask that the snack box please be a healthy one; preferably with no sweets and gas cooldrink. Please mark everything clearly.
- Lunch is served as soon as the children arrive from school in the afternoons. During school holidays lunch is served at 12:30. The children will also receive a snack in the afternoon.
- Important: Toys, electronics and books etc. must rather stay at home. We do have certain days where they are allowed to bring something to school. We ask that the children don't take the school's toys etc. home.
- **If the children break any property of the school, you will be liable for half of the damages. This is to teach the children to accept responsibility for their actions.**
- If any clothes and / or other items that doesn't belong to your child end up in his / her bag, please send it back to Kabouterland.
- **PS: Please mark all personal items clearly**

BIRTHDAYS

- Birthdays are quite a big deal for the children. You are more than welcome to send some treats to school for a birthday party. This usually happens after 15h00

FEES

- Fees are paid monthly in advance. This means it is payable on or before the 7th of each month for that specific month. You can make payment via EFT or in cash. If your child will no longer come to Kabouterland, you must give one calendar month's written notice. **School fees are payable for 12 months of the year.**

AFTERCARE

- A once-off enrolment fee of R2500 is payable to ensure your child's place.

Fee: R2100.00 per month (for the first child).

R80.00 additional per morning (only available during school holidays) Register will be kept of the number of days your child attends the aftercare for a full day. At the end of the holiday all the mornings are counted and multiplied by R80 and allocated to your next invoice.

HOLIDAY CARE

- We plan a variety of activities to entertain the kids.
- If we go on outings and for some holiday activities, extra money might be asked if needed. Parents will be notified beforehand if we are going on an outing. Money for outings must please be sent in a marked envelope.
- The school closes for approximately 2 to 2½ weeks over Christmas and New Year

PARENT MEETING

- A parent meeting is held at the beginning of the year to discuss important matters. You are more than welcome to come to the office to discuss any problems with us.

TERMS AND CONDITIONS

HEALTH POLICY

- Children with contagious diseases are not allowed to come to school. If a child has a fever, we will let the parents know and ask for them to be collected. Please inform us if your child has a contagious illness.
- Parents of children who needs to be given medicine, should please complete the form in the class's medicine register. All medicine must be clearly marked and be given directly to the class teacher. No medicine is allowed to be kept in the children's suitcases.
- We can, however, care for sick children if it doesn't affect the child, other children, or staff negatively. If a child gets hurt or is so ill that he/she needs medical care and the parent(s) can for whatever reason not take them, we will do so. The parent, however, stays responsible for any medical costs.
- We would really appreciate it if you can let us know about any emotional or physical trauma that your child might have gone through. This helps us to understand a child's emotions a little bit better and also how to handle each situation.

PICK UP AND DROP OFF ARRANGEMENTS

- We request that parents please drop children off promptly to avoid traffic problems in the parking area.

RECYCLABLE / REUSABLE MATERIAL

- We appreciate any types of material like paper, wood, bottle lids, boxes of any size, toilet rolls, paper towel rolls, fabric, etc. that you don't want. We use it to make our artwork special.

GENERAL

- We encourage you to come and discuss any problems that might arise with us. We really try our best to give all the children enough love and support with schoolwork and stimulation. We always strive to deliver excellent service; therefore, we really appreciate constructive criticism.
- Aftercare is a great need for parents and children, and we aim to provide it as best we can. If you have any suggestions on how we can make it even better, please feel free to share it with us. We strive to provide the children a home away from home where they can learn, play, and relax. Such a big task will not be possible without the input and support from our parents.

STAFF IN CONTROL:

AFTERCARE CO-ORDINATOR: Alta Swart (Gr 1 -3): 082 975 7249
Lameez Bey (Gr. RR & R): 0844143886

ASSISTANT: Raylene Jacobs 079 574 8350
HELP WITH TRANSPORT: Reon Smith

OFFICE: KIM WIESE 074 179 5010
ANNEKE LE GRANGE 076 815 4932

Mark 10:16 - "and He took the children in His arms, placed His hands on them and blessed them."