



# Kabouterland

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## SAFETY & CONTROL POLICY FOR COVID-19 PANDEMIC

(shortened version)

### 1. What needs to be done at home every morning before school:

Parents are urged to bath children every morning before preschool .

- Cloth children in freshly washed set of clothes, and always send an extra pair of clothes with;
- Parents need to start educating our children as far as possible on the subject of hygiene at home, without causing the child to feel anxious. Make them feel that we are in control. Kabouterland will continue with the educational process during the day. This should become our new way of living for now.

### 2. Access Control (At the School/Day Care facility):

**Parents and Guardians will not be allowed to enter the school.**

- No one will be allowed without a protective face covering.
- Drop-off times will be staggered in the morning to avoid over-crowding.
- A line will be formed next to the school's fence on either side of the gate (during drop off and pick up times)
- Upon entering/ exiting the premises, hands of all people, will be sanitized with an Alcohol based hand sanitizer, consisting of 60-95% alcohol base.
- Screening will be done at the gate before entrance.
- Shoes will be sprayed with alcohol solution or taken off.
- Staff will accompany the children to their respective classrooms.
- **No parents or guardians will be allowed in the classrooms.**
- Individuals that are visibly sick/and or not adhering to safety and preventative measures mentioned in this document, will not be allowed on the day care/school premises.
- The taking of children's temperatures every morning and afternoon will be done. (we will use a battery-operated hand held device, just scan the face/neck area of the child and this will be recorded on a form for each class group)
- Children with a fever (37.5° and above), should not be allowed onto the premises, and parents should follow the route of reporting it, by phoning the toll-free number: 0800029 999 if other Covid-19 symptoms also show;
- Once the test outcomes/results are received, the school should be immediately be informed, allowing the school to plan and inform other parents accordingly and steam clean the premises.

### 3. The wearing of Mask(s):

- **The wearing of face masks by the parents is not negotiable and highly recommended to all the children older than two, entering the premises.** (If parents do not have masks, Kabouterland will provide masks and/or visors to children at a nominal cost. Children should be taught not to touch their eyes, nose and face when removing their masks and wash hands immediately after removing)
- **We will put the name of each child on the visors.**
- **These visors can be cleaned easily with a sanitizer or soap and water.**

### 3. Baby care:

- ◆ Social distancing is not possible, as babies need physical contact. However staff will take the necessary cleaning and sanitizing precautions.

- ◆ Visors will be used so that babies can see the faces of their carers.
- ◆ Each child will still sleep in his or her own bed with his toys in the bed when not used (Vlinders)
- ◆ The older babies will adhere to same sleeping arrangements as in the paragraph below.
- ◆ All toys will be sterilized every day.
- ◆ We have enough pillows so that the younger ones who are not yet crawling, can only use their own pillow on the floor.
- ◆ The nappy changing regime will include sterilizing of station before and after use. Hands will be washed before and after nappy change. Gloves will be used.

**4. Sleeping arrangements:**

- Children will not sleep with face masks.
- Each child's bedding (mattress covers, pillow case and blanket) will be placed in a marked black refuge bag to store away every day. Please send a marked black bag with clean bedding to school on the first day of re-opening.
- They will sleep head to feet.
- Mattresses will be spaced out on the floor.
- Sleeping mattresses will be taken outside every day and sprayed before stacking them again after it is dried.
- Bedding will be send home every Friday. Please remember to provide us with a clean marked set every Monday. **This is very important as there will be no other bedding available.**

**5. Food and lunch box:**

- Lunch boxes will be sprayed with an alcohol solution before they are opened
- Kitchen staff will be trained before the re-opening and subsequent material/guidelines to be shared with all kitchen staff, obtainable from DSD.
- Supervision during mealtimes is of the utmost importance.

**6. The washing/cleaning of hands:**

- **Regularly and thorough cleaning of children and staff's hands with disinfectant/ antiseptic soap and hot water, will be instituted, when:**
  - Arriving at school;
  - Regularly during the day;
  - Toilet facilities are being used;
  - Before meals;
  - After meals;
  - After any outside activities;
  - Hands should be washed after coughing/sneezing.

Please fill in this form below and return on the first day of opening.

Child's name: \_\_\_\_\_

I, \_\_\_\_\_ the Parent/Guardian/Staff Member of Kabouterland Stellenbosch acknowledge receipt of the policy document submitted and implemented, with immediate effect.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*whatever you write on the heart of a child no water can wash away*